

Meeting Minutes of the Board of Directors;

Thursday, April 7th, 2011 in Winnipeg at Kelvin High School

The first 25 minutes prior to meeting from 7:00 to 7:25 was spent on financial matters.

The meeting was called into order with the following five directors present: Mr. Kermani, Mr. Doustshenas, Mr. Azizkhani, Mr. Kamrouz, and Mr. Saleh-Azad at 7:25 pm.

The previous meeting's agenda of Feb. 10th was continued from where it was stopped in the last meeting.

Due to some incorrect information in the financials reports to date (Feb. 9th 2011), and some adjusting that need to be made by the treasurer, they are pending revisions and will be tabled to the next meeting.

Committees' Reports:

Persian Language Committee (PLC):

Committee members are still working on a few issues: updating PLC's Terms of Reference and having it matched to ICM's standard TOR; Organizing and operating sub-committees' structures and responsibilities. The last 4 meeting minutes are still on hold either being prepared or corrected by the PLC's secretary. PLC had to cancel two classes, which were already scheduled in their calendar in March due to school's Spring break closure. The Board recommended making up these classes beyond previously approved end of the school year day of May 28th, 2011.

PLC chair, Mr. Kamrouz will have to email the Winnipeg school division in order to apply for the next year's PLC classes' permit. He's also reminded to start working on PLC's budget for the school year 2011-2012 in order to be presented and approved by mid May 2011. In this budget, there will have to be some tuition hike considered for any unforeseen events such as the need to hire a teacher in case our current volunteers are not available. He also emphasized about PLC's need for more volunteers in its committee in order to secure the meetings that had to be called off due to lack of quorum as a result of members being absent. PLC needs to update the online report on the website.

The PLC semi-annual budget of January to May 2011 which was prepared in December 2010 was discussed and some modifications have been made to be more realistic and practical in its operations.

A motion was made by Mr. Kamrouz to approve the above budget in the amount of \$1,295 as a total expenses, plus \$130 (10% of \$1,295) to be contributed to ICM's general revenue account, and \$195 (15% of \$1,295) as an additional (unpredictable) cost, for the grand total of \$1620. Any additional revenues will be allocated to ICM's general revenue account. Seconded by Mr. Azizkhani; 4 Approved, 0 Opposed, and 0 Abstained; **Motion carried.**

A motion was made by Mr. Azizkhani, referring to the motion carried on Oct. 28th, 2010, that for every activity organized by ICM committees, when submitting budget, it should include a line item of 10% contributed to ICM in its general revenue account, as an overall cost. Committees presenting budget to ICM Board could also add up to 15% as an unpredictable cost to their budget submitting for approval to ICM Board. Any additional revenue will be sent to

ICM's general revenue account. Seconded by Mr. Doustshenas; 4 Approved, 0 Opposed, and 0 Abstained; **Motion carried.**

Art, Culture, and Education (ACE):

There will be a seminar presentation on May 15th, right after the ICM's AGM, and also a "Music Night" taking place on May 29th, 2011 organized by the ACE committee.

Events:

There was a proposal by Mr. Kermani that all committees in operation at ICM should send a representative to Event's committee in order to restructure this committee for mutual cooperation and a more efficient communication among members of committees.

Nowruz 1390 celebration report was submitted by Mr. Saleh-Azad, this event's supervisor. There were some corrections that need to be made before sending it to be posted on the website.

NEW Business:

Mr. Kermani mentioned that the facebook link in the website is finalized by Mr. Azimae, so that people can transfer back and forth between two sites with no difficulty. He also pointed out about the new feature on the ICM website which will be activated soon called podcasting, or broadcasting digital media files (either audio or video) in order to broadcast our community news from the website. There will be a need to purchase a digital recorder, and finding a journalist to look for the news in our community, interview people and report the events. The details of this new feature will be provided in the future as its operating costs and its personnel are still unknown.

Mr. Saleh-Azad volunteered to provide a note in order to be posted on the website detailing the procedure on how to place an advertisement.

There was \$20 donation made by a member.

AGM's announcement is to be sent to the public which will be held on May 15, 2011 at Epiphany Lutheran church, 200 Dalhousie Drive, from 5:30 to 7. Its agenda will be announced later.

Mr. Doustshenas volunteered to speak to Mr. Jalili, former ICM's auditor, in order to review ICM's books for a nominal charge before the upcoming AGM event.

ICM's volunteers' appreciation day is confirmed by Mr. Saleh-Azad as being Saturday June 4th, 2011, since it will take place at North Kildonan Community Centre. Mr. Kermani is supposed to provide this event's budget at the next meeting.

The next meeting will be held on **Thursday April 14th**, 7:00 pm; at Kelvin High School.

The above meeting was adjourned around 10:00 pm.