

## **Minutes of the Second Meeting of the Board of Directors;**

Wed., June 16th, 2010 in Winnipeg at Deaf Centre, 285 Pembina Hwy.

The meeting was called into order at 7:10 pm.

All members of the Board were present at the meeting, including Mr. Doustshenas and Ms. Mazloumi with 20 minutes late.

The current meeting's agenda was accepted by the present members.

The minutes of the last meeting was accepted by all present members.

A motion was made by Mr. Kermani to accept the current agenda. Seconded by Mr. Azizkhani; Some Discussions: 4 Approved, 0 Opposed, and 0 Abstained; **Motion carried.**

A motion was made by Mr. Saleh-Azad to correct the last meeting minutes. Seconded by Mr. Shaeri; Discussion by Mr. Saleh-Azad: details of corrections; 4 Approved, 0 Opposed, and 0 Abstained; **Motion carried.**

Mr. Azizkhani reviewed the ICM's financial statements reporting the total revenue of **\$ 1397.10**, and total expenses of **\$ 2183.00** leading to total income of **\$ -785.90** during the months of April 1<sup>st</sup> to June 16<sup>th</sup> 2010. ICM's balance sheet shows a total equity of **\$ 6023.17** as of June 16<sup>th</sup>, 2010.

A motion was made by Mr. Azizkhani accepting ICM's financials for the above mentioned period. Seconded by Mr. Saleh-Azad; Mr. Doustshenas was questioning some items in financial report which was answered by Mr. Azizkhani; 6 Approved, 0 Opposed, and 0 Abstained; **Motion carried.**

Mr. Kamrouz reported about the Persian Language Classes meeting which was held on June 10<sup>th</sup> with Mr. Kermani's presence. PLC have Received final approval of the classes being held at Kelvin High School, on Saturdays, between the hours of 11am and 2pm as a consensus between parents for the school year 2010-2011. Next PLC meeting is arranged to be on **Wednesday August 11, 2010** in order to register outside students and have an orientation session for parents. Classes are planned to start in the first week of September.

Corrections to PLC financials were explained due to different year-end accounting between PLC and ICM. PLC Committee members' unpleasant reaction to the fact that all the income collected would eventually be transferred to ICM's account was discussed, and it was decided that this misunderstanding shall be clarified by the chair to all members through more explanations and informative discussions.

Due to the long weekend of August 2<sup>nd</sup>, The Board decided to change the ICM's annual summer picnic event to be held on **Sunday August 8<sup>th</sup> 2010** instead, between the hours of 12 and 4pm at **Crescent Drive Park**. Mr. Kermani is supposed to contact the City and make the changes. There seems to be some penalties by the City due to the date change. The "Special Events" Committee members are as follows: Mr. Doustshenas, Mr. Kermani, Ms. Mazloumi, and Ms. Samiee. The next event's cost estimate and detailed planning will be discussed in the next meeting.

A motion was made by Mr. Kermani to form a new committee called "**Settlement Committee**" in order to assist those who arrive as an immigrant and need guidance getting around the city and registering for government services. Seconded by Mr. Saleh-Azad; No discussion; 6 Approved, 0 Opposed, 0 Abstained; **Motion carried.**

There was a suggestion to send an email to ask the public about their ability to translate board's minutes to Persian but it's still undecided.

Ms. Mazloumi is volunteered to record a voicemail with the content to be prepared by Mr. Saleh-Azad on the ICM's phone messaging system.

Two keys received from UPS will be kept by Mr. Kermani and Mr. Shaeri in order to regularly check ICM's mail.

Mr. Shaeri reported about the emails received, one from an immigration consultant asking ICM's assistance in showing the city to one of their clients; the second one from someone asking for help in finding room, and the last one from a person trying to find employment information before migrating to Manitoba.

It's suggested that in order to respond to such emails as mentioned above, ICM's website be developed in a direction of having some informative links to different resources so that they can be directed to these information bank. Also, it would be beneficial to prepare a guidance handbook in Persian, and make it available to new immigrants helping them to get around with city services.

It was decided that in the future, emails received by ICM should be checked by two people rather than one; Mr. Shaeri and Mr. Kermani.

It was reminded by Mr. Doustshenas that a letter has to be sent to Companies Office in order to change the names of the new directors and update ICM's address and phone number.

The second board of directors are encouraged to read previous board' minutes in the last two years, available on the website, in order to get themselves familiarize on what has been done and achieved before.

A motion was made by Mr. Saleh-Azad to transfer all remaining revenues from all committees to ICM's account on May 31<sup>st</sup> of every year. Seconded by Mr. Shaeri; No discussion; 4 Approved, 0 Opposed, 0 Abstained; **Motion carried.**

It was reiterated that the chairs of the committees shall enforce ICM's policies, especially, the one stating that the committee volunteers must be ICM members.

A motion was made by Mr. Kamrouz for Persian Language Classes to be relocated to Kelvin high school in the school year 2010-2011. Seconded by Mr. Saleh-Azad; No discussion; 6 Approved, 0 Opposed, 0 Abstained; **Motion carried.**

An offer was made by Mr. Kermani to obtain a low cost insurance provided by the school division that can be purchased by PLC students. It was also informed by Mr. Kermani that there are at least two people, Mr. Mohammad, and Mr. Zia who are volunteered to help in PLC committee operations. They will be introduced to the chair of this committee to be interviewed and start working in the committee.

Mr. Azizkhani didn't have anything new to report from the Sports Committee other than their need to purchase jerseys for the players. Mr Kermani is supposed to investigate and find out about different options available.

A motion was made by Mr. Kermani to prepare a request letter by the board to present to the government of Manitoba and the Mayor of Winnipeg in order to recognize Nowrouz as an official Persian New year. Seconded by Mr. Saleh-Azad; No discussion; 6 Approved, 0 Opposed, 0 Abstained; **Motion carried.**

Due to shortage of time, the next meeting will be held at the same place to continue with the rest of the agenda and its date will be announced later.

The above meeting was adjourned around 10:30 pm.