

## Meeting Minutes of the ICM's 7<sup>th</sup> Board of Directors

80 Barnes street

October 28, 2018, 13:15-16:20

**Present:** Mr. Shoa Sobhani, Mr. Ehsan Jalayeri, Mr. Dada Ghasemi, Ms. Mahrow Farmand, Mr. Khashayar Kamrouz

**late:** Mr. Shahab Valipour      **Guest:** Ms. Zahra Sahebi

**Absent:** Mr. Hamid Zahedi (informed)

- At beginning of the meeting Mr Jalayeri handed in a copy of ICM's mission which will be installed in the office and copies of Goals and activities.

During the discussion between directors, the following chair of committees were appointed, based on expertise:

Mr. Shoa Sobhani and Mr Dada Ghasemi co- chairs of committee of media and monthly magazine

Mr. Ehsan Jalayeri and Shahab Valipour co-chairs of Folklorama committee

Ms. Zahra Sahebi, chair of culture and art committee

Mr. Dada Ghasemi, chair of sport committee

Mr. Shahab Valipour, chair of youth and students committee

-Chairs of committees should bring a draft of terms of references to the next session.

the following important tasks were discussed and determined:

1. ECSP application has been sent by treasurer.
2. **Action:** Due to the importance of communication with the members of our community, it was asked from S. V. and D.GH. to find out about the cost of a sim card and a phone in order to improve our social network.
3. **Action:** S.V. was asked to pay Folklorama's membership before the deadline November 1<sup>st</sup>
4. **Action:** Mr Jalayeri will help Mr Zahedi to administer ICM's media and mails and will have access to all usernames and passwords.
5. Involving UMISA members with ICM's activities and having their assistance was discussed and S.V. to be act as a liaison.
6. appointing M.F as a liaison between PLC and ICM was discussed.
7. Mr Jalayeri suggested that showing the Scandinavian movie about Iran be posted on ICM's face book page.

-Ms Sahebi was the guest of the meeting and briefly reported about her dance class and what has been done so far. She also suggested to help with strategic planning such as:

- Increasing Iranian's health literacy
- Increasing members of the community
- planning and preparing for Folklorama
- Fund raising

Meeting adjourned around 16:20