

Meeting Minutes of the Board of Directors;

Thursday, June 3rd, 2010 in Winnipeg at Deaf Centre, 285 Pembina Hwy

The meeting was called into order at 7:15 pm with a delay due to meeting room availability. Five members of the Board were present at the meeting, including Mr. Azizkhani with 10 minutes late. Mr. Doustshenas and Ms. Mazloumi were absent.

The current meeting's agenda was accepted by the present members.

The minutes of the last meeting was accepted by all present members.

After a brief introduction by the members, various topics were discussed including: ICM's immediate and future goals, ways to improve membership, webhosting, communication methods, need for a permanent location, financials, and so forth.

The following are the new positions which are accepted by members:

Mohsen Kermani	President
Arash Saleh-Azad	Vice President
Mehdi Azizkhani	Treasurer (Chair of the "Sports Committee")
Khashayar Kamrouz	Secretary (Chair of the "Persian Language Classes Committee")
Taied Shaeri	Director (Communication Officer and Web Master)
Marzieh Mazloumi	Director (Chair of the "special Events Committee")
Kourosh Doustshenas	Director

Mr. Shaeri reported that both Mr. Qahraman and Mr. Taleghani were contacted regarding the Board's past communications and its website matters. Moreover, board's new email address is setup and new passwords will be chosen for both website and email group. It was noted that ICM's website needs to be re-designed and be more user-friendly. To do so, all members are requested to send feedbacks to Mr. Shaeri in order to do necessary modifications over the next few weeks. Immediate changes will be fixing the home page problem, and adding links for various committees working under ICM.

Mr. Towfigh, previous Board's secretary, was contacted by Mr. Kamrouz in order to obtain both hardcopies and electronic format of the last meeting minutes and ICM's membership documents. These documents are in the process of being returned.

Mr. Azizkhani reviewed the ICM's financial statements reporting the total revenue of **\$ 690.00**, and total expenses of **\$ 364.33** leading to total income of **\$ 325.67** for the month of April 2010. Also, ICM's balance sheet shows a total equity of **\$ 7134.74** as of April 29, 2010.

Mr. Kamrouz reported about Persian Language Classes which its end-of-the-year event was celebrated on May 30th with all the students and their parents present. In this event, students' final reports and certificates were distributed by teachers, and parents were briefed by Ms. Shoostari about the final approval of the next year's classes being held at Kelvin High School on Saturdays, most likely between the hours of 11am to 2pm. During this event, parents and students were entertained with cake and ice-cream, and the teachers were offered a \$250.00 gift card each. Next PLC meeting, which will be the last meeting for the school year 2009-2010, is set to be on **Thursday June 10, 2010**. The Board decided to have Mr. Kermani to attend this meeting as a Board's new president to introduce himself to committee members and get to know them.

Mr. Azizkhani reported about a new person who was recently joined the soccer games. It is estimated that there is an average of 10 players attending this sport activity which is being held every Sunday morning at U of M's JDC indoor gym. It was decided to purchase a number of

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jerseys for soccer players in case there will be any prize-based inter-league or inter-communities competition programs in the future.

Mr. Saleh-Azad offered a formal “**Agenda**” and “**motion approval**” procedures for the Board meetings to be followed from now on, and it was well accepted by the members.

The Board decided to have the ICM’s annual summer picnic event to be held on **Sunday August 1st 2010** and the timing to be announced later.

A motion was made by Mr. Kermani to rent a **PO Box** from UPS at the cost of \$195 plus taxes including a one-time setup fee of \$15. Mr. Azizkhani seconded the motion: 4 Approved, 0 Opposed, and 0 Abstained; **Motion carried**. The Board decided to have 2 keys for the box to be kept by Board members (to be determined later) for regular mail checks.

A motion was made by Mr. Kermani to accept his purchase of a **phone line** for ICM at the cost of \$60. Mr. Shaeri seconded the motion: 4 Approved, 0 Opposed, 0 Abstained; **Motion carried**. The phone number is **(204) 318-1000**.

A motion was made by Mr. Kermani to form a new committee called “**Membership Committee**” in order to perform a research finding out stumbling blocks for ICM’s low membership turnout: introducing rebates or incentives, and even lowering the fee, and so on to encourage more Iranians to be members. Mr. Saleh-Azad seconded the motion: 4 Approved, 0 Opposed, 0 Abstained; **Motion carried**. Mr. Saleh-Azad was assigned to prepare a statement at the bottom of ICM’s membership form to assure members of their contact information being kept confidential.

After a brief discussion about returning 7th member of the Board of Directors, initiated by Mr. Kermani, the Board decided to have Ms. Marzieh Mazloumi to write a letter stating that she is joining the ICM’s second Board of Directors. It should then printed, with the full name on the bottom and signed and sent to the secretary. At our next meeting, the Board will make a motion to accept the letter making it official and after approval, it would go for filing.

A suggestion was made by Mr. Kermani to apply for a credit card in order to pay ICM’s financial obligations whenever obligated to do so, and to remove personal liabilities from board members. Discussions around this issue resulted in finding out more about advantages and disadvantages, and moving towards obtaining a “Prepaid” card rather than a card with locking a large amount of fund as a security deposit.

Mr. Kermani is brainstormed around an important issue of opening a separate bank account for donations towards building ICM’s “Khaneye Iran”, which could be one of ICM’s immediate goals.

A motion was made by Mr. Shaeri to post ICM’s new mailing address, new phone number, and the list of the second Board of Directors on the website, as well as emailing a “Thank you” note to the first Board of Directors. Mr. Saleh-Azad seconded the motion: 4 Approved, 0 Opposed, 0 Abstained; **Motion carried**.

It was collectively decided to have the board meetings once a month on the first Thursday of every month in the evenings unless otherwise decided. The next meeting will be held at the same place on an as-needed basis and its date will be announced later.

This meeting was adjourned around 10:30 pm.