

Meeting Minutes of the Board of Directors;

Thursday, October 28th, 2010 in Winnipeg at 285 Pembina Hwy

The first 45 minutes prior to meeting from 7:30 to 8:15 was spent on reviewing the new ICM website redesign progress report given by Mr. Azimae who is working on the redesign and transfer of the old site to the new one under the supervision of Mr. Doustshenas. The site is ready to be viewed in a few days following an announcement to the ICM email list soon. English language section is mostly ready but the Persian language site will be ready in the next month or so, depending on volunteers' willingness to do the translation.

The meeting was called into order at 8:20 pm.

All members of the Board were present at the meeting except Ms. Mazloumi who was already excused herself.

The minutes of the last meeting of Oct. 14th was approved by all present members providing that some minor corrections to be done.

A motion was made by Mr. Doustshenas to approve the last meeting minutes provided that the correction be done. Seconded by Mr. Azizkhani; 4 Approved, 0 Opposed, and 0 Abstained; **Motion carried.**

The current meeting's agenda was accepted by the present members.

A motion was made by Mr. Kermani to accept the current agenda. Seconded by Mr. Kamrouz; 4 Approved, 0 Opposed, and 0 Abstained; **Motion carried.**

Mr. Azizkhani reviewed the ICM's financial statements reporting the *Total Revenue* of **\$7,911.47**, and *Total Expense* of **\$5,377.34** leading to the *Net Income* of **\$2,534.13** during the period of April 1st to Oct. 27th 2010. ICM's balance sheet shows a *Total Equity* of **\$9,343.20** as of Oct. 27th 2010.

A motion was made by Mr. Azizkhani accepting ICM's financials for the above mentioned period. Seconded by Mr. Saleh-Azad; 5 Approved, 0 Opposed, and 0 Abstained; **Motion carried.**

A motion was made by Mr. Doustshenas to have a 25% additional cost estimate for protection liabilities of ICM events, effective Jan. 1st, 2011; Discussions were around setting a certain percentage limit on the budgets as cushioning fund for events of all committees and sub-committees. Seconded by Mr. Azizkhani; 4 Approved, 0 Opposed, and 0 Abstained; **Motion carried.**

Communications and Correspondence:

A motion was made by Mr. Doustshenas for the Board of Directors' minutes to reflect the names of individuals and organizations in contact with ICM through mail, email, voicemail and phone. Seconded by Mr. Azizkhani; Discussions made regarding the legal consequences of doing so, but it was made clear by Mr. Saleh-Azad that there are no worries; 3 Approved, 0 Opposed, and 1 Abstained; **Motion carried.**

The Grant Application which was filled out by Mr. Saleh-Azad, Mr. Kamrouz, Ms. Shoostari, and Mr. Doustshenas before the deadline of Oct. 15, has been sent out the next day and a copy will be presented to the Board members in the next meeting.

Mr. Saleh-Azad was assigned to prepare a general format of the ICM's "Terms of Reference", based on PLC and Sports committees' existing copies, in order to be used in all committee and sub-committees in the near future. He is also volunteered to have a draft of ICM's "Code of Conduct" policy ready to be reviewed in the Board and either inserted into the constitution or to be approved as a standalone policy.

A total of 4 emails were received by Mr. Kamrouz: One from the Mayor's office regarding the ICM letter requesting Nowruz to be recognized as a Persian New Year, stating that their office is not authorized to make such decisions and it is a Provincial matter; Second email was from Mr. Gharahmadani who is

requesting the Board to consider the “Jashneh Sadeh” as one of ICM’s official events and celebrate it in the future. Third email was a job offer ad sent by Ms. Afsaneh Karamizadeh from Stantec Consulting Ltd. inviting Iranians to apply for the position in Regina. Forth one was from a member residing in a remote location out of Winnipeg asking for ICM’s newsletters to be sent to him.

Reports from committees, discussion groups, and task forces:

Sports:

Mr. Azizkhani is supposed to report about the approximate number of soccer players in more details in the next meeting. He asked for the ICM sales receipt forms in order to be provided to those players who have paid their registration fees.

PLC:

Three new students registered since the start of this year’s Persian language classes: one in grade 1, one in grade 2 and one in grade 4, which will add up to be a total of 21 students in total. In addition to the books ordered before, there are some more textbooks need to be printed and distributed to students in order to complement the previous educational materials provided.

PLC teachers and volunteers are as follows: Ms. Saina Taaghool (grade 2 teacher); Mr. Hessem Kashani (grade 2 assistant teacher); Ms. Poursan Pasdar (Grade 1 teacher); Ms. Maryam Kalvandi (grade 1 assistant teacher); Ms. Fariba Eghtedari (grade 1 extracurricular activities organizer); Ms. Arezou Talebi-Azar (grade 1 extracurricular activities helper), Ms. Soltani is recently responded to PLC’s email looking for volunteer teachers and is willing to assist us with grade 4 students.

As it was planned before, PLC chair, Mr. Kamrouz and PLC secretary, Ms. Zebardjian have met Kelvin HS’s principal Mr. Brown to get to know him, exchange contact info with him and introduced themselves for future cooperation.

Events:

Mr. Kermani and Ms. Mazloumi have mutually provided Supplies Inventory List and an Event Checklist in order to improve the operations of this committee and work with together towards being more organized and efficient.

Art, Culture, and Education:

Seminar is still on schedule and will be held on Nov. 7th, 2010. Art and Culture Night will be held on Nov. 21st 2010, as planned. It is decided that emails regarding all future events are supposed to be sent at least a month in advance, if possible, following two reminder emails: 10 days and 3 days prior to the event date.

A motion was made by Mr. Kermani to hold ICM’s Special (extraordinary) general meeting on Nov. 28th, 2010. Seconded by Mr. Doustshenas; 4 Approved, 0 Opposed, and 0 Abstained; **Motion carried.**

Constitutional Changes task force:

Mr. Saleh-Azad and Mr. Kamrouz who are in charge of preparing the changes to ICM constitution are still working to finalize everything and present them to the Board to be discussed in a separate meeting.

NEW Business:

Mr. Kermani asked all the Board members to look for a new place for ICM Board meetings as the current location (DCM) is no longer available in 2011. Places are the Blind Centre on Pembina or any community centre available, which will be investigated. He will also bring quotes from Insurance companies regarding the new insurance policy for ICM events to be discussed in the next meeting.

Following a call from Mr. Zarei-nia, UMISA's president to Mr. Kermani, asking for a joint meeting, Mr. Kermani is supposed to contact them and setup a time to meet and discuss cooperation among the two Boards for the benefit of Iranian community.

Introduction of one or a few guests of honour for Yalda night was discussed and the decision was made to look at different organizations or individuals as possible candidates. Board members were asked to discuss their favourite candidates in the next meeting, and the final decision will be made for an eligible guest of honour.

The next meeting will be held on **Thursday Nov. 11th**, 7:30 pm at 285 Pembina Hwy.

The above meeting was adjourned around 11:15 pm.